

## **SOUTH GULF COVE BEAUTIFICATION ADVISORY COMMITTEE**

### **Regular Meeting**

**January 2, 2013 2:00 PM**

Murdock Administration Building – B106 Conference Room  
18500 Murdock Circle, Port Charlotte

**Attendees:** Bob Dratch, Barbara Hundley, Carol McGuire, and Karen Price

**County:** Linda Rohmer-Free, Angela Skinner, Judith Nothdurft, Gregg O'Connor, and Sandy Wright

**Guests:** Sign-in sheet attached

The meeting was called to order at 2:03 p.m. with all members in attendance. The Committee agreed rearranged items on the agenda.

Minutes - The meeting notes from November 28, 2012 were approved unanimously as written.

### Unfinished Business

- Two Year Budget Cycle – Financial Services was present to explain the process and answer questions regarding planning the preliminary budget for fiscal years 2013/2014 and 2014/2015. The Finance Dept. will return a draft budget for the Committee to review by March 2013. There was discussion regarding San Domingo Park Phase II and the costs associated with it. Several options to reduce expenses were discussed. The park is at the point that it requires restrooms to be installed before any other amenities can be added. The funding for Medina Park can be moved to San Domingo Park if it is not going to be used within the two year budget cycle. The CIP (Capital Improvement Project sheet) is a five year plan and funding can be delayed five years. This will allow the funds to be used for other projects. The CIP for Medina Park can be updated for future development.
- San Domingo Park Phase II – Mr. Kevin Rainey introduced himself as the consultant for Southwest Engineering & Design. He is being contracted by Public Works to take over the project management for Phase II of San Domingo Park. There was discussion regarding additional costs associated with installing restrooms. The Committee agreed to move forward with the installation of pilings, bumpers, cleats, trash cans and signage during the current 2012/2013 fiscal year.
- Budget Proposal

The Committee agreed to budget as follows for fiscal year 2013/2014:

1. \$30,000 Public Works Maintenance Services
2. \$155,000 San Domingo Park Phase II (restroom construction)
3. \$0 for Medina Park
4. \$10,000 for Landscape plant replacement
5. \$16,000 Mangrove trimming
6. \$155,000 Specialty mowing
7. Utility Services should not be changed until Ms. Price can research the actual costs. This number may be adjusted during the review of the draft budget in March.

## **SOUTH GULF COVE BEAUTIFICATION ADVISORY COMMITTEE**

### **Regular Meeting**

**January 2, 2013 2:00 PM**

**Page 2**

The Committee agreed to budget as follows for fiscal year 2014/2015:

1. \$30,000 Public Works Maintenance Services
  2. \$105,000 San Domingo Park Phase II (amenities)
  3. \$110,000 for Medina Park (engineering design)
  4. \$10,000 for Landscape plant replacement
  5. \$16,000 Mangrove trimming
  6. \$155,000 Specialty mowing
  7. Utility Services should not be changed until Ms. Price can research the actual costs.
- This number may be adjusted during the review of the draft budget in March.

Ms. Hundley made a motion to forward the above draft proposal for the two year budget cycle to Fiscal Services for draft budget preparation. The motion was seconded by Ms. McGuire and passed unanimously.

- Electrical Issues – Lights at Ingraham and the GFI plugs at the Appleton entrance are still not working properly. The contractor is replacing the faulty photo sensors at no charge to the Unit.

#### **New Business:**

- Park Entrance Signs – The committee agreed that the estimate for \$15,350 from R.S. Construction of SW FL LLC is too expensive. They will eventually want to pursue other estimates.
- Next Meeting - is scheduled for Wednesday, January 23, 2013 at 2:00 p.m. at the South Gulf Cove Homeowners Association Pavilion. This meeting will be dedicated to planning for the Joint Town Hall/MSBU meeting scheduled for February 9, 2013. It was agreed that County staff attendance is not necessary and Ms. Price will take the meeting notes.
- Committee Vacancies – The Committee requested that the vacancies be advertised. One regular and one alternate vacancy have been scheduled.
- Election of Officers – Mr. Dratch nominated Ms. Price to serve as the Chair person for an additional year. The nomination was seconded by Ms. McGuire with all members in favor. Ms. Price accepted the nomination. Ms. Price nominated Mr. Dratch to serve as vice chair for the next year. Mr. Dratch declined the nomination. Mr. Dratch nominated Ms. McGuire to serve as vice chair. The nomination was seconded by Ms. Hundley with all members in favor. The nomination was accepted by Ms. McGuire.

#### **Citizen Input:**

- There was discussion regarding scheduling, handouts and agenda items for the Town Hall/MSBU meeting scheduled in February.
- There was discussion regarding the maintenance costs rising as new parks are being built and a possible future need to raise the assessment.

**SOUTH GULF COVE BEAUTIFICATION ADVISORY COMMITTEE**

**Regular Meeting**

**January 2, 2013 2:00 PM**

**Page 3**

The meeting was adjourned at 4:39 p.m.

Submitted by:

A handwritten signature in cursive script that reads "Sandra Wright".

Sandra Wright  
Public Works Department